
NOTICE OF MEETING

CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**FRIDAY, 6 FEBRUARY 2015 AT 9.00 AM****THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

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CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

Councillor Linda Symes (Conservative)

Group Spokespersons

Councillor Lee Hunt, Liberal Democrat

Councillor David Horne, Labour

Councillor Julie Swan, UK Independence Party

(NB This Agenda should be retained for future reference with the minutes of this meeting.)Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

A G E N D A

- 1 Apologies for Absence**
- 2 Declarations of Interest**
- 3 Allotment Charges (Pages 1 - 10)**

Purpose of report

- (1) In line with the ambition of Portsmouth City Council to ensure that the fees for discretionary services are set to cover the costs of delivery, officers are recommending two options to increase fee levels to meet this objective.
- (2) To inform the cabinet member that allotments will no longer be offered for rent in rods (an obsolete unit of measurement) but will instead be offered in square meters.

RECOMMENDED

- (1) That the cabinet member approves one of the options presented to move closer to the aim to ensure that fees generated from discretionary services cover the full cost of service delivery. In officers opinion, both options result in the same outcome financially, but option 1 has less risk, consequently option 1 is recommended.**
- (2) That the cabinet member notes the change in units of measurement of allotment plots.**

- 4 Fees and charges for seafront open spaces, equipment (Pages 11 - 22)**

Purpose of report

To seek approval for changes to the fees and charges levied for the use of Culture and Leisure land within PCC.

RECOMMENDED

- (1) That approval is given for all fees and charges to be increased by the rate of inflation as shown in Schedule A attached.**
- (2) That the fees and charges associated with sun hut hire are increased by 12% in order to achieve increased income targets.**
- (3) That the charge relating to seafront equipment is for a hire period of per event instead of per day.**
- (4) That a two tier charging rate is introduced for national and local charity events applying considerable discounts from commercial rates**
- (5) That new commercial hire fees for events on the Seafront are introduced where numbers are based on the guidelines for Premises**

Licences and charged as follows:

Licenced Event Capacity per day	Hire Fee	Additional Fees
4,999	£2,000	Nil
9,999	£2,000	5% of the average gross ticket price multiplied by the event capacity
14,999	£2,500	
19,999	£3,000	
29,999	£4,000	

- (6) That an administration fee is levied for the processing of all event applications in accordance with the attached schedule.**

Numbers	On off non-refundable admin Fee
Local Charity / Community Event	£20
National Charity	£40
Up to 4,999 Attendance	£100
Up to 9,999 Attendance	£175
Up to 14,999 Attendance	£250
Up to 19,999 Attendance	£300
Up to 29,999 Attendance	£350

5 Portsmouth Museums Strategy (Pages 23 - 56)

Purpose of report

The report presents the draft strategy for Portsmouth Museums Service 'Unlocking Potential, Transforming Lives.'

RECOMMENDED

- (1) That the draft strategy is approved for circulation for consultation.**
- (2) That the findings of the consultation are shared with Members and the draft strategy amended as appropriate at the next Culture, Leisure and Sport Cabinet Member Meeting.**

6 Bookfest (Pages 57 - 64)

Purpose of report

To inform the Cabinet Member for Culture, Leisure and Sport, about the 2014 Portsmouth BookFest and to make plans and recommendations for the future development of the festival.

RECOMMENDED

- (1) That the festival is moved to take place in February/March, starting at February half term and ending in World Book Day week in the first week of March. This change would begin in 2016.**

- (2) That BookFest seeks to engage with venue partners and cultural organisations in the city to programme and deliver events jointly.
- (3) That BookFest retains its programme of local author events and involves authors individually and as groups directly in the planning of the festival.
- (4) That BookFest retains and develops online ticket sales, retains in person sales in libraries and removes telephone sales.
- (5) That Bookfest continues to actively seek external funding and sponsorship from commercial sources

7 Q2 Cash limit and Capital Monitoring report (Pages 65 - 80)

Purpose of report

The purpose of this report is to inform the Cabinet Member and Group Spokespersons of;

- (1) The forecast revenue expenditure for the year compared with the cash limited budget
- (2) The forecast capital expenditure against the capital programme for the Culture Leisure and Sport Portfolio.

RECOMMENDED

That the overspend is noted and that officers continue to explore options to remove the overspend by the Quarter 3 reporting date. (Please note that as at Q3 it is being recommended that the future budget for maintenance of the Pyramids is brought forward to this financial year to meet the costs of the brought forward repairs and maintenance carried out. This budget has been spent as it was intended albeit earlier than envisaged to take advantage of the closure of the facility. This would in effect eliminate the in-year overspend)

The following item is for information only

8 Community Centres Update (Pages 81 - 88)

Purpose

To update the Cabinet Member for Culture, Leisure & Sport on the current 'state of health' of community centres within her portfolio and to outline any significant changes or events since the last update report in February 2013.

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